# SAS Program Change Request Form

Date of Submission: **2/15/18**

Submitted by: **Social Work**

Identify the nature of the request: **X** New Program _____ Modification _____ Deletion _____

Mode of delivery: **Online & W person**

Rationale must be attached which includes assessment data to support request. (*note: submissions will not be accepted which do not include assessment information*)

Effective Date for Implementation: **8/1/18**

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## New Programs

**X** Classification of Instructional Programs (CIP code). **CIP CODE 51.1503**

**X** An approved detail budget (pro forma) must accompany the proposal.

**X** Explain how existing faculty/university resources will be utilized.

**X** Attach the complete proposal.

**X** Have existing courses on campus been utilized where possible? Please identify where a similar course may exist.

**X** Have cooperative efforts with existing programs been incorporated? Explain.

**X** Have existing catalogue numbers been ruled out to avoid Banner/registrar problems.

**X** Advising form/degree audit form should accompany proposals.

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## Program Modification

_____ Provide a copy of existing curriculum.

_____ Provide a copy of the proposed curriculum.

_____ Describe and detail all differences between current and proposed curriculum.

_____ Describe the impact of changes on faculty/adjunct resources.

_____ Provide budget information (i.e., requests for or reductions in adjuncts, faculty, books, equipment, etc.)

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## Deletion of Program

_____ Identify number of current majors

_____ Submit a timeline for the phase out of program.

_____ Describe how current program resources (i.e., equipment, etc.) will be reallocated

_____ Describe how existing majors will be able to complete their requirements.

_____ Describe the impact of changes on faculty/adjunct resources.

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Department Approval: _____ Date: **2-19-2018**

C&P Approval: _____ Date: **2/19/2018**

Faculty Council Approval: **Beth Kuhn** Date: **2/27/2018**

Dean Approval: **Pat Munz** Date: **2/27/2018**

Auditors in Registrar's Office Notified: _____ Date: _____

51.1503 Title: Clinical/Medical Social Work
Proposed Minor in Social Work program


Classification: 51.1503 Title: Clinical/Medical Social Work
**Rationale:**
Universities such as the University for Iowa, Fayetteville State, the University of Texas, and Loyola University have minors in Social Work. The goal of many of these programs is to expose other students who may work in a helping profession to core social work concepts such as person-in environment and strengths based practice. The Social Work Department anticipates students who would be interested in this minor could be majoring in areas such as psychology, political science, criminal justice, communication studies, and education.   Informal inquiries to other departments and students about this minor has shown positive interest.

The Social Work Department offers a graduate Social Work program and anticipates multiple students who complete a minor in Social Work would then be interested in furthering their education at Washburn through the graduate program.  Many students attend Washburn's MSW program who have their undergraduate degrees in other fields.

Washburn University has multiple other minors offered throughout the university such as a minor in psychology, sociology, and anthropology. These programs, and other Social Work minors from other universities, served as the template for the design of the proposed Social Work minor.

**New Program Criteria:**
**Budget for new Social Work Minor:** These programs courses are already offered as part of the social work major.  There is not an anticipated need for funds from the general budget.

**Existing resources/courses:** Other campus courses cannot be utilized because these classes are offered only as part of the social work major.

**Existing Resources and Banner/register issues:**  Because these classes are already being taught, there is no conflict with catalogue or banner issues.

**Existing numbers and other cooperative efforts:** These are all Social Work courses and have current numbers and no other courses can be utilized to complete the minor in SW.

**Proposed Program:**
Students working toward a SW minor may NOT enroll in SW practice (352, 353), research (362, 363) or practicum/seminar (354, 355) courses.
The courses listed below are currently offered in the Social Work program. The proposed minor will not result in changes to the current social work curriculum

15 credit hours, minimum GPA 2.5   *Advising sheet attached
Required courses
- SW 100 Introduction to Social Work and Social Welfare (3 cr hrs)
- SW 250 Generalist Social Work Perspectives (3 cr hrs)
- 3 credit hours from ONE of the following courses
    - SW 325 Micro Human Behavior and the Social Environment
    - SW 326 Macro Human Behavior and the Social Environment
    - 350 Social Policy and Programs
- 6 credit hours from social work electives

# Minor in Social Work Advising Sheet – Department of Social Work

| Student Name | | | | WIN | |
|---|---|---|---|---|---|
| Phone | | Alternate Phone | | E-Mail | |
| Street Address | | | City, State, Zip Code | | |
| Catalog Year | | Advisor Name | | Advisor Signature & Date | |

Social Work (15 Hours – Must receive a grade of C or better in all social work courses).

| x | Course # | Course Name | Hours | Semester/Year | Grade |
|---|---|---|---|---|---|
| **REQUIRED** | | | | | |
| | SW 100 | Introduction to Social Work and Social Welfare *(fall/spring)* | 3 | | |
| | SW 250 | Generalist Social Work Perspectives *(fall/spring)* | 3 | | |
| **Must complete ONE of the following (Students may choose to take a second course from this sequence as an elective)** | | | | | |
| | SW 325 | Micro Human Behavior and the Social Environment *(fall only)* – ONLINE OPT | 3 | | |
| | SW 326 | Macro Human Behavior and the Social Environment *(spring only)* – ONLINE OPT | 3 | | |
| | SW 350 | Social Policy and Programs *(spring only)* – ONLINE OPT | 3 | | |
| **Must complete TWO electives** | | | | | |
| | SW 390 | Social Work Elective 1 *(fall/spring/summer)* | 3 | | |
| | SW 390 | Social Work Elective 2 *(fall/spring/summer)* | 3 | | |
| | | Total | 15 | | |
| **Students in the Minor in SW are NOT allowed to take SW 352, 353 (Practice), SW 354, 355 (Practicum) or SW 362, 363 (Research)** | | | | | |
| Notice: The student is responsible for reviewing University and degree requirements in the catalog year of her or his admission. | | | | | |

Revised: 02-01-18

# Department of Social Work Minor Assessment Tool

Direct Evidence of student success:

Project and activities from students
Standardized test scores
Essay questions
Reflection Papers
Journaling

Direct evidence of program success:

Employer interviews where students with minors are finding employment
Student interviews
Graduate follow-up survey
Advising interviews

Supportive Evidence:

Enrollment trends (increase in students)
Graduation rates of students with minors